

Document List for Applying for Closed Road Permit
Hong Kong-Macao Cross-boundary Hire Car (Macao Quota)

	Required Documents	Original Copy / Copy	New	Renewal	Change of Vehicle	Change of Driver
1.	Application Form for New Issue of Closed Road Permit for Cross Boundary Vehicles (TD547D) and its attached Authorization Letter (if applicable)	Original Copy	✓			
2.	Application Form for Closed Road Permit for Cross Boundary Vehicles – Renewal / Change of Vehicles / Duplicate / Change in Driver Particulars (TD547)	Original Copy		✓	✓	✓
3.	i. Passenger Service Licence OR ii. Hire Car Permit	Copy	✓	✓	✓	
4.	Land-based Cross Boundary Passenger Service Licence	Copy		✓		
5.	Approval Letter issued by the Macao SAR Transport Bureau	Copy	✓			
6.	Acknowledgement Letter of Change in Particulars issued by the Macao SAR Transport Bureau	Copy			✓	✓
7.	A copy of valid Business Registration Certificate of Hong Kong / A copy of Hong Kong Permanent Identity Card of the applicant	Copy	✓	✓	✓	
8.	A copy of valid Company Registration Proof in Macao	Copy	✓			
9.	i. Certified copy of the latest Company Particulars Search results within one year provided by the Company Registry; OR ii. Latest Annual Return (NAR1) (certified by the Company Registry or a Hong Kong Certified Public Accountant / solicitor)	Certified Copy	✓	✓	✓	
10.	A copy of valid Hong Kong vehicle registration document (front and back page)	Copy	✓	✓	✓	
11.	A copy of Hong Kong Permanent Identity Card of every designated driver	Copy	✓			✓
12.	A copy of valid Hong Kong Driving Licence of every designated driver	Copy	✓			✓
13.	A copy of valid Mainland Compulsory Traffic Accident Liability Insurance	Copy	✓	✓	✓	✓

	Required Documents	Original Copy / Copy	New	Renewal	Change of Vehicle	Change of Driver
14.	A copy of valid Macao Statutory Vehicle Insurance	Copy	✓	✓	✓	
15.	Proof of the specified Hong Kong address issued within the last three months	Copy	✓	✓	✓	

**Cross Boundary Unit
Transport Department
(January 2026 version)**